

Saint Anthony Park United Church of Christ
Contractor/Service Provider Information Request

It is a practice of Saint Anthony Park United Church to require all contractors and service companies paid by the church to

- accurately complete this form
- provide a complete and signed Form W-9
- provide certificates of insurance for all coverages noted below
- provide copies of licenses or other certifications *in response to a specific request*.

The applicable items should be provided to the church and reviewed prior to beginning any work or service for the church. Please return completed form and attachments to Saint Anthony Park United Church of Christ, 2129 Commonwealth Avenue, Saint Paul MN 55108. Thank you.

Name of contractor/business: _____

Contact person with contractor/business: _____

Title: _____

Phone _____ e-mail address _____

Description of work/service (e.g., musician, speaker, HVAC maintenance, landscaping, organ maintenance, electrician) _____

Expected number of workers involved in providing service _____.

Do you have

General liability insurance covering the business activity¹: Yes No

Workers' compensation insurance covering you and all your workers: Yes No

Do you have additional umbrella coverage for your business¹: Yes No

Please provide Certificates of Insurance for the coverages indicated above.

¹ For individuals and sole proprietors, the liability coverage is a policy written specifically to cover business activity.

For church use only

Name of church or staff member responsible for the work _____.

Information reviewed by _____ on _____.